PROJECT CHECKLIST

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Before beginning your global development project, take a moment to answer the following questions. If you can't positively answer most of them, try picking a problem closer to home

Preliminary Questions	Yes/No
Do you understand the problem? Have you seen, experienced or witnessed the problem? Why are you the one fixing it?	
Does anything else exist that might solve the problem? Have you searched for existing solutions?	
Could anything that you found be adapted to solve the problem?	
Have you spoken to anyone working on the same problem? Is collaboration possible? If not, why not?	
Is your solution economically, technically and culturally appropriate?	

Implementation Questions	Yes/No
Have you carried out base research to understand the scale of the problem before you start?	
Will you be working with locally-based people and organisations to carry out your implementation? If not, why not?	
Are you making full use of the skills and experience of these local partners? How?	

Evaluation and Post-Implementation Questions	Yes/No
Have you thought about how you will measure your impact? Will you know if your project was a success or not?	
Do you plan to scale up or scale out that impact? If not, why not? If yes, how?	
Do you have a viable business/sustainability model?	

Transparency Questions	Yes/No
Are you willing to have your summary project proposal, and any future summary progress reports, posted online for the benefit of transparency and more open sharing?	